

Gift Aid Declaration Form



**Harris
Manchester
College**
UNIVERSITY OF OXFORD

For any donation, Harris Manchester College can reclaim the tax at no cost to you! This means for each £1 donated, HMC can reclaim 25p from HM Revenue & Customs.

To allow us to claim Gift Aid on your donation, please read the fine print below, tick the Gift Aid box and print your name and home address, including your post code clearly below.

Your address is needed to identify you as a current UK taxpayer. Please note that a separate Gift Aid Declaration is needed for each individual donor. If you require additional information or Gift Aid Declaration forms, please contact the Development Office at alumni@hmc.ox.ac.uk.

By ticking the box, I confirm that I want to Gift Aid donations I make in the future or have made in the past 4 years to Harris Manchester College. I confirm I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

My details (please write in block capitals):

Title _____ First name _____ Surname _____

Home Address _____

_____ Post code _____

Tel (Home): _____ (Mobile): _____

Email: _____

Signature _____ Date _____

Please notify Harris Manchester College if you:

1. Want to cancel this declaration at any time
2. Change your name or home address.
3. No longer pay sufficient income or capital gains tax to cover the amount of Gift Aid claimed by Harris Manchester College.

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If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

Thank you for your generosity!

Please complete and return this form to:

Development Office, Harris Manchester College, Mansfield Road, Oxford OX1 3TD

T +44 01865 271006 E alumni@hmc.ox.ac.uk www.hmc.ox.ac.uk